

BURY SAFEGUARDING ADULTS PARTNERSHIP



MEETING NOTES SAFEGUARDING ADULTS STRATEGIC BOARD MEETING

HELD ON Tuesday 19 April 2017 14:00- 16:00 Lancashire Fusiliers Meeting Room, Bury Town Hall

Present:	Sharon Beattie (SB)	Independent Chair
	Stuart Richardson (SR)	Pennine Care
	Jo Marshall-Bell (JMB)	Greater Manchester Police
	Dr Cathy Fines (CF)	Clinical Commissioning Group
	Maxine Lomax (ML)	Clinical Commissioning Group
	Tracy Minshull (TM)	Bury Council
	Jax Effiong (JE)	Greater Manchester Fire and Rescue Service
	Gail Churchill (GC)	CRC
	Tracy Shaw (TS)	Pennine Acute Hospital Trust
	Mandy Symes (MS)	Facilitator
Apologies:	Sharon McCambridge (SM)	Six Town Housing (update sent)
	Nisha Bakshi (NB)	National Offender Management
	Tyrone Roberts (TR)	Pennine Acute Hospital Trust (rep sent)
Distribution	Board Members and representing PA's	

ACTION

1	INTRODUCTIONS	
1.1	SB welcomed everyone.	
1.2	Noted that TM will be attending Board in the place of Pat Jones-Greenhalgh and Julie Gonda until further notice.	
2	Minutes of last meeting and matters arising	
2.1	Minutes agreed no alterations.	
2.2	All actions either completed or discussed on the agenda.	
3	Address by the New Chair of the Board	
3.1	SB advised the group with regard to her background. She trained as a psychologist, has worked for the Royal Ulster Constabulary following the Omagh bombings.	
3.2	Following that SB worked as the Head of Strategic Partnerships again for the Northern Ireland police force – overseeing DVA, child and adult protection and the setting up and development of custody health care. SB has also had experience in developing the sexual assault referral system and worked also to set up several Safeguarding Boards both for children and adults.	
3.3	She also has experience as an expert witness working for families and within the criminal justice system.	

3.4	Additionally SB is the Independent Chair of the Bury Children's Safeguarding Board.	
3.5	SB advised that she will get to know the Board before looking at any development, however advised that one of her key objectives is to ensure the voice of the service user is heard.	
4	Main Item: Update on the Strategic plan and workstream areas:	
4.1	End of year update document discussed. No issues or queries raised.	
4.1.1	SM and the MIHG (Making It Happen Group) commended for their hard work over the course of the year, MS to pass on thanks from the Board.	MS
4.1.2	Strategic Plan - alterations suggested by the MIHG were discussed and accepted. MS to finalise the alterations, note the version change, distribute to the Board and MIHG and replace on the Bury Directory.	MS
4.1.3	Risk Register – SB advised that the risk register model used had now also been adopted by the Children's Board. Amendments and alterations suggested by the MIHG were discussed and accepted. MS to send out final version with meeting notes.	MS
4.1.4	Agreed that the MIHG will continue to monitor and manage the risk register, bringing any changes/alterations to the attention of the Strategic Board.	SM
4.1.5	Inter-Agency Risk Management Protocol. MS advised that the protocol was being tested and appears to be working well. However more testing will be done which will be monitored by the MIHG, updates/outcomes and risk will be brought to the Board.	
4.2	Policy and Procedure – each Board member asked to give update on how organisations have progressed/implemented. As follows:	
4.2.1	Bury Council – <ul style="list-style-type: none"> • Acting Chief Executive is aware of and has signed up to the policy and procedures. • Health and Wellbeing Board have received briefing sessions • Some elected members have received briefing sessions. • Providers have been sent the documentation and offered briefing session. Briefing sessions are currently ongoing. • Internal paperwork has been changed to reflect changes as has electronic case management system. • E-learning Adult Safeguarding sessions have been altered in line with new policy and procedures. • Face to face training session has also been altered in line with the changes. • Staff training has been delivered, further role out is being done via team meetings/briefing sessions. • Front door service (CAD hub) have altered their pathways in line with Section 42 enquiries. • Developing more detailed internal written guidance for staff. 	

ACTION

4.2.2	Pennine Care – <ul style="list-style-type: none"> • Has been through Governance process to the Board. • Looking to incorporate into refreshed training sessions. • Developing localised version for staff. 	
4.2.3	GMP – no development as yet. MS to meet with JMB.	
4.2.4	CCG – Large Mental Health providers have been advised. Looking to put through Governing Body for information.	
4.2.5	Pennine Acute, NOMS and Six Town Housing, CRC, GMFRS to update.	
4.2.6	All Board members to provide update to July meeting.	All Board Members
4.2.7	MS to resend policy and procedure document to GMP, CRC, GMFRS.	MS
4.3	Case Review Group Information in this section has been removed due to the sensitive nature of the discussion.	
5	NW Policy (no need to print document for information only)	
5.1	MS brought the NW Safeguarding Adults Policy to the group. The document had been produced through a working group via ADASS. However there had been low take up with regard to accepting the policy on a NW and Greater Manchester level.	
5.2	The ADASS group had asked for the document to be presented to the Board for consideration.	
5.3	Board acknowledged the document and commented: <ul style="list-style-type: none"> • In principle the idea was sound, potentially would reduce the burdens on Boards with writing their own separate policies and would promote consistency. • Concern due to the low sign up – and therefore reluctance to sign up to a document that hasn't been accepted by all. • Noted that the Bury policy had only just been written therefore the timing of the NW document was unfortunate. • Agreed that if the NW document were to be adopted it would have to replace the Bury document rather than run alongside it. 	
5.4	Board agreed that would reconsider the NW document in 6 months (October's Board) time in line with the refresh of the document by the NW ADASS group.	Agenda for Oct.
5.5	Query also raised about why there couldn't be a national Policy.	
5.6	MS to feedback the above to the ADASS lead.	MS
6	Police and Crime Commissioner Funding for Safeguarding Adults Board.	
6.1	Still awaiting funding from the PCC. MS advised that there had been letters sent to Chief Executive's of local authorities by the PCC regarding	

ACTION

	the funding and, in response, the GM ADASS leads were replying advising of their support of the original comments made by the independent chairs.	
6.2	SB advised that the above mirrors the situation around the funding for the Children's Boards.	
7	Annual Report	
7.1	Board agreed that the format would be kept the same as last year. MS to ensure that the content meets statutory requirements.	
7.2	CCG and Pennine Care to look to provide support for the working group. ML and SR to arrange contact with MS.	ML/SR
7.3	MS to approach SM to again ask for support with the document presentation and graphics.	MS
7.4	Agreed all Board members will again provide pieces around achievements, plans for the forthcoming year and any new and innovative projects/schemes that have been launched. MS will send out requests.	MS
8	Mental Capacity Amendment Bill	
8.1	MS updated re: the changes to the Bill. Should anyone want a copy of the summary document, contact MS.	
	Next Meeting dates	
	<p><u>Please note new meeting dates below:</u> All meetings will be held from 2pm to 4pm.</p> <p>11th July 2017 – Bury Town Hall, Irwell Room - Stuart Richardson Chair. 10th October 2017 – Bury Town Hall, Meeting Room A 16th January 2018 – Bury Town Hall, Meeting Room A</p>	